



**APPLICABLE EXPERIENCES**

Indicate any information you feel to be related to a summer mail clerk position, such as leadership experiences, organizations to which you belong or offices held, honors conferred, skills or training, unusual qualifications, etc.

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**QUESTIONS**

On a separate sheet, please briefly respond to the following:

- 1. Why are you interested in this position?
- 2. How will you function with a varying work schedule?
- 3. How will you work around other time commitments, including employment, classes and volunteer work?

Have you ever been convicted of a crime, other than a minor traffic violation? \_\_\_\_\_

If yes, please explain the offense and final disposition: \_\_\_\_\_

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**STATEMENT**

I hereby certify that all statements and answers entered on this application are complete and true. I understand that falsifying information requested on this application may be cause for dismissal.

Signature of Applicant \_\_\_\_\_

Date \_\_\_\_\_

**LIST REFERENCES, IF YOU WISH**

Name _____	Organization _____	Telephone _____
Name _____	Organization _____	Telephone _____
Name _____	Organization _____	Telephone _____
Name _____	Organization _____	Telephone _____

**SUBMITTING THE APPLICATION**

This application form and any attachments must be received in the Derby Academic Resource Center no later than Tuesday, April 13, 2010 at 5:00 P.M. Leave the application in David Yoder's tray by room 134F.

**Notice of Nondiscrimination:**

Kansas State University is committed to nondiscrimination on the basis of race, color, ethnic or national origin, sex, sexual orientation, gender identity, religion, age, ancestry, disability, military status, veteran status, or other non-merit reasons, in admissions, educational programs or activities and employment, including employment of disabled veterans and veterans of the Vietnam Era, as required by applicable laws and regulations. Responsibility for coordination of compliance efforts and receipt of inquiries concerning Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and the Americans With Disabilities Act of 1990, has been delegated to the Director of Affirmative Action, Kansas State University, 214 Anderson Hall, Manhattan, KS 66506-0124, (Phone) 785-532-6220; (TTY) 785-532-4807. Revised April 22, 2008.